

## **Terms of Reference and Nomination Protocol**

### **Background:**

In 2002, the School of Dental Hygiene approved the creation of a special award to acknowledge the professional achievements of program graduates. As such, the Alumni of Distinction award is given out annually to those who have served the profession and the community in an exemplary manner and, through these efforts, has made a noticeable and positive impact.

In addition to acknowledging exceptional professional conduct and achievement, the Alumni of Distinction award ideally heighten the profile of the institution while serving as an incentive for program graduates and to foster better relations between alumni and the School of Dental Hygiene.

### **The Award:**

Alumni of Distinction awards are exclusive to graduates of the School of Dental Hygiene at the University of Manitoba. This designation is reserved for those who, through their conduct and career development, have distinguished themselves as exemplary models of the profession.

Those who are so recognized will be acknowledged through the formal presentation of the Alumni of Distinction award. This will be in the form of a plaque, certificate or other such similar acknowledgement that would be consistent with the high standard that is implied with this award, and will be presented through a special event convened in conjunction with the Faculty of Dentistry and the School of Dental Hygiene.

### **Selection Process:**

The Alumni Relations office of the Faculty of Dentistry will issue an annual call for nominations for the Alumni of Distinction award for the School of Dental Hygiene with this call disseminated through all appropriate channels.

Nominations may come from anyone; however each must be supported through accompanying nomination form, as made available through the School of Dental Hygiene. An appropriate length of time will be allowed in order for nominations to be received from the general community.

### **Selection Committee:**

A selection committee may be struck to review the nominations and deliberate to decide a recipient.

### **Additional Details:**

- All information submitted will be kept confidential by the selection committee and nominators are asked to do likewise to respect privacy. As such, nominees should not be told of their nomination.
- Late nominations may be carried forward and treated as a submission for the succeeding year
- Nominations will be maintained on file for two years, after which a new nomination must be completed.
- Each year's recipient will be notified in a timely manner through the School of Dental Hygiene and subsequently invited to the presentation ceremony event.
- The recipient must be present to receive the award
- Awards will not be given out posthumously.

**Alumni of Distinction Award**  
**School of Dental Hygiene, University of Manitoba**

Nomination Form:

Name of Nominee: \_\_\_\_\_

Address (Street) : \_\_\_\_\_

City: \_\_\_\_\_ Prov: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Year of graduation from U of M: \_\_\_\_\_ Diploma: \_\_\_\_\_

Professional Achievements:

(Teaching appointments; professional positions held; clinics and lectures; research; contributions to the profession etc.)

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Community Service:

(Service on community boards and clubs; volunteer work; contribution to arts, sports or religious groups etc.)

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Personal qualities of the nominee of significance to other alumni and current students:

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Name of Nominator: \_\_\_\_\_

Address (Street) : \_\_\_\_\_ City: \_\_\_\_\_

Prov: \_\_\_\_\_ Postal Code: \_\_\_\_\_ PH.# \_\_\_\_\_ E-mail \_\_\_\_\_

Nomination forms may be returned via fax or Canada Post to:  
University of Manitoba, School of Dental Hygiene, Alumni of Distinction  
c/o D-212, 780 Bannatyne Avenue, Winnipeg, MB R3E 0W2  
Fax: 204.789.3948